

**UNITED STATES DEPARTMENT OF THE INTERIOR**  
**BUREAU OF LAND MANAGEMENT**  
Office of Fire and Aviation  
3833 South Development Avenue  
Boise, Idaho 83705-5354

October 28, 2003

In Reply Refer To:  
9214 (FA-630) P

EMS Transmission 10/28/2003  
Information Bulletin No. OF&A 2004-012

To: All Field Officials

From: Director, Office of Fire and Aviation

Subject: NFPORS Reporting DD: 10/31/2003

**Background:** Instruction Memorandum No OF&A 2003-010 provided direction that the National Fire Plan Operations and Reporting System (NFPORS) is now the standard project tracking and reporting system for fuels projects within the Department of the Interior, including BLM.

Instruction Memorandum OF&A 2003-19 required that all FY 2004 projects be submitted into NFPORS by April 1, 2003. This IM also directed that NFPORS submissions include projects and funding needs for planning, implementation, monitoring, risk assessments, mitigation plans, education projects and community assistance agreements.

**At this time:** This IB is a reminder that the last day for entering Fiscal Year 2003 project data in NFPORS is October 31, 2003. At this point, NFPORS will “freeze” data entry to all treatments and activities in FY2003. Any reports produced after that date will provide consistent information.

We would like field offices to pay close attention to reporting completion of hazard assessments and community assistance mitigation plans in FY 2004. The prioritization of future hazardous fuels projects within the Wildland Urban Interface (WUI) will require that these projects be identified within a Community Mitigation Plan.

When completing entry of FY2003 accomplishments and entering FY2004 accomplishments, please be sure you have identified the Communities at Risk for Hazardous Fuels Reduction WUI treatments, located in the Hazardous Fuels Reduction Module, as well as for Rural Fire Assistance Requests, Activities which Contribute to Community Assistance Efforts, and Fire Education and Prevention Program Requests, located within the Community Assistance Module. Any questions on data entry may be directed to Pat Moore, #208-387-5151.

If you have further questions, please contact Roy Johnson, #208-387-5163, or Al Murphy, #208-387-5169.

Signed by:  
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Acting Director  
Office of Fire and Aviation

Authenticated by:  
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